

A Regular Meeting of the Town Board of the Town of Collins, County of Erie, State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 11th day of July 2022.

Present: Kenneth Martin, Supervisor
Jacquelyn McLean, Councilman
Mary Stelley, Councilman
James Hotnich, Councilman
Jane Sion, Councilman
Becky Jo Summers, Town Clerk
Chris Gerling, Highway Superintendent
Attorney Musacchio (7:13)

Also Present: Dan and Chris Rychlik, Candee Termer, Diane and David Gamel and Sarah Lowman

Supervisor Martin called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 134: **AGENDA APPROVAL**

Motion made by Supervisor Martin seconded by Councilman Hotnich to approve the agenda as modified eliminating the discussion of the town highway drainage project.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Resolution # 135: **MINUTES APPROVAL**

Motion made by Councilman Hotnich seconded by Councilman McLean to approve the minutes of the June 13 and 27, 2022 meetings.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

RESOLUTION#136: **APPROVE BUDGET TRANSFER**

Motion made by Supervisor Martin and seconded by Councilman Sion to approve the following Budget Transfers for Budget Year 2022:

2022 Budget

A FUND

Increase: A1910.400 Unallocated Insurance \$ 650.00
Decrease: A1990.400 Contingent \$ 650.00

Increase: A1620.431 Building – Heat (LKP) \$ 400.00
Decrease: A1620.470 Building – Improvements \$ 400.00

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
Nay 0

Public Access

1. What is the water department doing in Collins Center on the north side? Highway Superintendent Gerling stated they are marking water lines for natural gas line replacement project.
2. Price of the new highway barn has increased to approximately one million.
3. A resident said she did not pledge to the flag in the courtroom as she said it is an admiralty flag (with gold fringe) and it should be a regular flag. A man in the audience said it is not our flag.
4. Omni – we have not heard anything from them.

Reports of Department Heads and committees

Building and Grounds committee report given by Councilman Hotnich. The fountain work is completed, pickle ball court project is moving along, the two town hall benches will be replaced, the LPK roof repair has been completed.

Town Engineers reported on the transfer station wall repair and we have not received a schedule yet for the highway cold storage building.

Dog Control submitted his monthly report.

Highway, Transfer Station and Parks report was gone through by Superintendent Gerling: road

patched, oil and chipping completed and the new trucks are in. Gas and diesel prices are doubled from last year. Parks and transfer stations crews are making them look good. Liberty Fest was great -- all did a good job. Mr. Gerling attended highway school in Ithaca. Liberty Fest committee – slow start, received good comments, under budget, high winds at times, good fireworks. Supervisor Martin thanked the committee. Senior's program has slowed down. Recreation has been very busy and has had a few problems with bussing. Town Clerk had sales in June of \$ 5,637.36 with the Town's portion \$ 5,397.00. Collection of the 2022 Taxes was turned over to Erie County the end of June. Out of \$2,582,148.62 taxes to be collected; the town collected \$ 2,365,788.81; leaving \$ 216,359.81 unpaid. Water department report was read.

Board Reports

Councilman McLean attended the Liberty Fest, spoke with the WNY Law Center regarding zombie properties, attended the Building and Grounds meeting, did recreation interviews, updated the website and reviewed vouchers.

Councilman Sion attended the Liberty Fest and reviewed the vouchers.

Councilman Hotnich attended the Liberty Fest where he had a food stand and reviewed the vouchers.

Supervisor Martin reported the audit of 2021 is not completed yet. We should receive drafts by the end of the month.

Old Business

1. Accept Kevin Parks letter of resignation

RESOLUTION # 137: **ACCEPT KEVIN PARKS LETTER OF RESIGNATION**

Motion made by Supervisor Martin and seconded by Councilman Sion that the Collins Town Board hereby accepts the resignation of Town Court Officer Kevin Parks effective June 10, 2022.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

New Business

1. Approve hiring of additional 2022 Summer Recreation Employees

RESOLUTION # 138: **APPROVE HIRING OF ADDITIONAL 2022 SUMMER RECREATION EMPLOYEES**

Motion made by Councilman Hotnich and seconded by Councilman McLean that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Recreation program for the purpose of providing activities for the youth of our Town and to provide employment, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town has had a greater than expected increase in attendance to the program, the Personnel Committee along with the Recreation Director PT have found it necessary to hire additional Recreation Attendants for the Summer 2022 Recreation program.

NOW THEREFORE BE IT RESOLVED, that after interviewing four (4) additional candidates for the position of Recreation Attendant, the Personnel Committee and the Recreation Director II PT recommend that the Collins Town Board hire the following applicants for the Summer 2022 Recreation Program effective Tuesday, July 12, 2022 at a rate of \$13.20 per hour:

Rebecca Alimonti, Kaleb Delaney, Michael Knowles II (Alternate), Paige Szalay (Alternate)

2. Declare town vehicles as surplus and authorize same to be sold by Online Auction

RESOLUTION # 139: **DECLARE TOWN VEHICLES AS SURPLUS AND AUTHORIZE SAME TO BE SOLD BY ONLINE AUCTION**

Motion made by Supervisor Martin and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the Town of Collins has made purchases over the past several years in order to update its vehicles.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby declares the following eight (8) vehicles to be surplus and that the Town Highway Superintendent be authorized to sell the vehicles by online auction:

1963 Oshkosh Dump Truck, VIN #7959
1976 Yale Loader, VIN #201382
1987 Case 1085 B Cruz (Air) Excavator, VIN #6293700
1987 Idaho Norland Snowblower, Model #SC3AC-104, Serial #P3-1361
1998 Mack 10-Wheel Dump Truck, VIN #1M2P264C9WM024942
2012 Ford F-350 Pickup Truck, VIN #1FT8W3B65CEC12355
2013 Ford E-250 Van Truck, VIN #1FTNE2EL7DDA97833
John Deere Model 350, 7 foot, 3-point hitch, Sickle Bar Mower

3. Resolution needed to approve Change Order No. 3 for Collins Park improvements project

RESOLUTION# 140: **APPROVE CHANGE ORDER No. 3 FOR COLLINS PARK IMPROVEMENTS PROJECT**

Motion made by Councilman Hotnich and seconded by Councilman McLean that the Collins Town Board hereby approves Change Order No. 3 for the Collins Park Improvements Project, which alters the contract with KTG Services LLC by extending the substantial completion date from June 30, 2022 to July 31, 2022 with no change in contract amounts.

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

4. Approve payment application No. 5 to KTG Services LLC (Contractor) for the Town Park improvements project

RESOLUTION # 141: **APPROVE PAYMENT APPLICATION NO. 5 TO KTG SERVICES LLC (CONTRACTOR) FOR THE TOWN PARK IMPROVEMENTS PROJECT**

Motion made by Supervisor Martin and seconded by Councilman Sion that the following resolution is:

ADOPTED Aye 5 McLean, Sion, Hotnich, Stelley, Martin
 Nay 0

WHEREAS, the contractor for the Town Park Improvements Project, KTG Services LLC, has submitted progress payment application No. 5, and

WHEREAS, MDA Consulting Engineers, PLLC have verified the quantities included in this payment application.

NOW THEREFORE BE IT RESOLVED that the Collins Town Board hereby approves payment application No. 5 in the amount of \$23,541.00, pending receipt of Certified Payroll, and that the Collins Supervisor be authorized to sign the Application and Certification for Payment.

Resolution # 142: **ABSTRACT APPROVAL**

Motion by Councilman McLean seconded by Councilman Hotnich that the bills be paid on abstract # 7 for 2022 dated July 11, 2022 for listed vouchers # 353 - 423 for \$ 570,443.92:

REGULAR MEETING

TOWN OF COLLINS

JULY 11, 2022 4

General Part Town	46,024.11	Water District # 1	2,002.83
Highway	470,749.69	Water District # 3	529.81
Highway Cold Storage	2,977.27	Water District # 4	<u>2,985.74</u>
Park Improvements	26,160.69	Total	\$ 570,443.92
Special Lighting	700.53		
ADOPTED	Aye 5	McLean, Sion, Hotnich, Stelley, Martin	
	Nay 0		

With no further business, on a motion of Councilman Hotnich seconded by Councilman Sion the meeting was adjourned at 7:37 PM.

Becky Jo Summers, Town Clerk